

## MINUTES OF MEETING OF THE BOARD OF DIRECTORS

NAME OF CORPORATION: Oregon State Flying Club

Date: December 3rd, 2003

Time: 5:30 p.m.

Place: Hawley Hall, OSU Campus

Directors Attending: Hamby, Molskness, White, Bosnjak, Loflin, Warr, Kibby,  
Harlan, Wesley, Remcho

Visiting Members: Kris Amato, Marc Barnes, Jon Eggert

Directors Absent:

Notice Given (if any): website notification

A sufficient number of Directors were present to constitute a quorum.

### **Agenda Item: Approval of minutes**

**Discussion:** Minutes from the November 11<sup>th</sup> meeting (including the “first” meeting) were presented

**Decision:** Minutes were approved as presented.

### **Agenda Item: Routine Reports**

**Discussion:** Dan handed out profit and loss sheets and balance sheets. Vince handed out maintenance update. Checklists are being replaced as necessary, and fuel dipsticks have been replaced in each aircraft. The transponder (altitude encoding) in 48107 had been replaced and fixed. Vince received an informal price quote from Val Avionics with regard to radio replacement. 704 will be used as “test” since it has most prevalent radio issues. Vince will contact the Board via e-mail regarding the “formal quote” upon receipt. Kevin discussed members flying out of currency and one inactive member flying, but their membership was relinquished, and he also brought up uncompleted squawks. Chris did not have any new information regarding the database and website. For the student club, Geoff looked into prices for simulators and it was decided we will look into it more next term.

**Decision:** Information only

### **Agenda Item: Ratification of Board Resolutions**

**Discussion:** David Hamby presented the revisions of sections 5.1 and 7.5, and the addition of 8.0 (and moving the current section 8.0 to section 9.0) for the Board Resolutions. Hamby moved that the Board accept these additions and revisions. David also moved that we NOT add a section regarding monetary gain within one year of a Board member being on the Board because of our lack ability to enforce the rule. (attached)

**Decision:** By a unanimous vote the revisions and additions were carried.

### **Agenda Item: Flight Ops rule changes**

**Discussion:** Kevin reworded the section regarding the Instrument Currency Check. It is essentially modeled after the FAR's. The section regarding instruction in club aircraft was reworded. The recreational certificate was also added into the appropriate section. The night check-out was brought up that it is currently not enforced. Kevin made a motion to remove Section III. 4, and to change items II. A. 10, II. B. 8, and II. B. 1. (attached)

**Decision:** By a unanimous vote, the motion was passed.

### **Agenda Item: 3-month bookkeeper contract extension**

**Discussion:** We have written a 3 month independent contract for Shirley Campbell. The hours are not to exceed 15 hours per month. She has been actively working to get our books updated. Hamby moved to accept the contract. (attached)

**Decision:** By unanimous vote, the motion was passed.

### **Agenda Item: 90-day delinquent members**

**Discussion:** David Hamby sent out 7 letters to delinquent members on November 19<sup>th</sup>, and two members have paid the required amounts. One member, 8 months delinquent, has not paid the full amount necessary. He still owes ~\$75. Hamby will attempt to contact him again and deal with it in more detail. For the additional 4 people, David Hamby moved to remove these four people from the club, followed up by a certified letter from Forrest Reid.

**Decision:** By a unanimous vote, the motion was passed.

### **Agenda Item: New Member Enrollment**

**Discussion:** Chris discussed the current checklist we must complete for those interested in joining the club. Chris will e-mail the checklist to the Board.

**Decision:** Information only

**Agenda Item: Rules for Flight Operations and Flight Instruction**

**Discussion:** Jack Loflin proposed a change to section 3.1 of the Board Resolutions and an addition to the Rules for flight Ops regarding flight instruction and the contract between OSFC, Inc. and Corvallis Aero Service. (attached)

**Decision:** The proposal will be re-presented at the next meeting to allow further discussion.

**Agenda Item: OSU Student Membership Requirements**

**Discussion:** In the interest of time, this issue was dropped from the agenda and will be presented for discussion at the next meeting.

It was determined that meetings in 2004 will be held on the first Tuesday of each month. The next meeting is: January 6<sup>th</sup>, 2004; 5:30 p.m. at Hawley Hall, OSU Campus

There being no further business, the meeting was adjourned at 7:35 p.m.

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OSUSFC Secretary

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Secretary of the Corporation