

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

NAME OF CORPORATION: Oregon State Flying Club

Date: March 2, 2004

Time: 5:30 p.m.

Place: Hawley Hall, OSU Campus

Directors Attending: Hamby, Remcho, White, Kibby, Harlan, Warr, Bosnjak,
Wesley, Molskness

Legal Counsel: Forrest Reid (present)

Visitors: Jack Loflin, Jim Mitchell, Todd Brown

Directors Absent: None

Notice Given: website notification

A sufficient number of Directors were present to constitute a quorum.

Agenda Item: Approval of minutes

Discussion: Minutes from the February 3rd meeting were presented

Decision: Approved as presented

Agenda Item: Agenda Revisions

Discussion: The training sessions for GNS 430 and update for e-mail distribution were added.

Agenda Item: Routine Reports

Discussion: Vince handed out the maintenance report for the month of February (attached). 75704's in Troutdale for the GPS installation and is due back on March 19th. Kevin updated us on Flight Operations and no one flew out of currency last month. Also that the ADF in 73146 is not as sensitive for Lewisberg, so David proposed that Buck be contacted to see if something can be done about Lewisberg itself. Dan passed out the Profit & Loss sheet (attached). We were overbilled \$800 from CAS, so we will be receiving a credit for that, and in April the dues for the board will be changed to \$0 to indicate that the Board is not being reimbursed for dues. Shirley also worked on the

accuracy of the Quickbooks account. Chris said that the web address on the e-mail billings need to be changed, and for newsletter items, it is best to get them to Chris prior to e-mail billings and also pictures are nice additions, also we should start looking around for another scheduling system and eventually consolidate scheduling and member information into one database. Geoff brought up having a section for the Student Club on the webpage. E-mail list for the students would probably be better than a forum, as well.

Decision: Information only

Agenda Item: Hourly Rates

Discussion: Based on an analysis of costs, David initially moved \$36 for the rate of the 152s, with the 172RG remaining at \$64, 75704 goes to \$57 (because of the addition of the GNS 430), and the rest of the 172's remain at \$52. Monthly dues do not change as well. This will take effect April 1st. The discussion proceeded and the motion was amended to \$35 for the 152's and \$57 for 75704.

Decision: The motion passed (Hal abstaining).

Agenda Item: Aircraft Parking

Discussion: Response to the question about whether we could park on the ramp at CVO as opposed to where we currently park our aircraft.

Decision: David will respond to the member that this is our current position provided by the FBO and moving is not an option; the other positions on the airport are maintained by the City and we would have to pay tie-down fees. He will send a copy of the message to the Board via e-mail.

Agenda Item: Schedule Pointe Data Entries

Discussion: A member brought to the attention of the Board some confusion regarding the dates presented in Schedule Pointe.

Decision: Kevin will update Schedule Pointe to fix the problem.

Agenda Item: Shirley Campbell's Contract

Discussion: Shirley and Dan's responsibilities were outlined. Shirley will handle everything relating to bookkeeping, and Dan will handle entries and checks. The 8 items that Shirley said she would do were integrated into the new contract. After everything is all established in QuickBooks, Shirley anticipates no more than 5 hours a month. David moved that he be authorized to sign this contract, effective March 1, 2004, through June 30, 2004, with Shirley Campbell

Decision: The motion passed unanimously.

Agenda Item: Consideration of CH2000

Discussion: The issue of considering the purchase of a CH2000 was brought before the Board. The general consensus was that the Corporation is not in the position to purchase aircraft at this time.

Decision: David will notify Ben Masingill of the Board's decision.

Agenda Item: Independent Flight Instruction

Discussion: Vince handed out the proposal for changes to Board Resolutions, additions to Flight Operations, FAQ's, and information for flight students about what to look for in a flight instructor (attached). Chris asked about the amount of time an instructor applicant should be a member. Proposed is 12 months, and Chris suggested 6 months. The number of independent instructors at one time is proposed at 6, but that number is open for debate. Forrest proposed to clarify that the instructor applicant should show proof of current liability insurance prior to beginning instruction. David moved, and Hal seconded, to accept the proposal in principle, and then it will be reworded by David so that it is consistent with current Bylaws and Resolutions.

Decision: The motion passed unanimously (Kevin, Chris, and Hal abstained).

Agenda Item: Training for GNS 430

Discussion: Kevin proposed that the Board require some degree of evaluation of knowledge before a person is signed off to use the new GPS in N75704. Chris suggested that we make as much training opportunities available, but not that we require training of the members. David suggested that we raise this issue at next month's meeting to have the opportunity for further discussion.

Decision: The matter will be discussed next month.

Agenda Item: Update e-mail Distribution list

Discussion: Dan distributed a 5 page list of club members, and so asked for volunteers to take sections of the list and send e-mails or call the members to encourage them to sign up for e-mail invoicing (not electronic billing).

Decision: The list was split between Hal, Erin, Matt, Vince, and David. These 5 will place calls to the members.

There being no further business, the meeting was adjourned at 7:25 p.m.

OSUSFC Secretary

Secretary of the Corporation