

MEETING MINUTES OF THE BOARD OF DIRECTORS

NAME OF CORPORATION: Oregon State Flying Club

Date: June 14th, 2005

Time: 5:30 p.m.

Place: Hawley Hall, OSU Campus

Directors Attending: Lindner, White, Jahn, McMurphy, Anderson, Brattain, Wesley

Visitors: 0

Directors Absent: Kibby

Notice Given (if any): Hal Kibby had another obligation to attend.

Agenda Item: Approval of Minutes

Discussion: Minutes from the May 10th, 2005 meeting were presented for approval.

Decision: Approved.

Agenda Item: Agenda Revisions

Discussion: Tach sheets, flying hours for AOPA, Corvallis Airport day, Non members voting on the board, plane wash, Quick books

Agenda Item: Airplane usage

Discussion: People reserving the airplane for an extended period of time but not flying or recording the appropriate tach time of at least 2 hours for a full day. Many people seem to be taking the plane only a short distance but having it gone a long period of time.

Decision: Email members a reminder of the minimum flight time rule.

Routine Reports

Agenda Item: Maintenance Issues

Discussion: Lindner was unable to get invoices until today, June 14, due to his absence and slight miscommunication. There were no 100 hours performed on any club aircraft this month, only a few oil changes. 870773 went to maintenance 2.7 hours early to satisfy a pilot's request taking the plane for a period of time past 2.7 hours. The radio is missing from 870773, it was removed and taken to Pacific Coast Avionics in Aurora for repairs, upon getting it back from PCA, Dale found it was still inoperable. Carl will be checking out the radio tomorrow to trouble shoot the problem, it was suggested that he try swapping the radio out with one from another club aircraft. The idea of flying the whole plane to PCA for repairs was discussed but will be held off on until the root of the problem is located. Usually about 3weeks out if the whole plane

is taken to PCA, a shorter period of time is required if the radio only is sent out. Unscheduled maintenance has declined 10% compared to May and February, and is about even with maintenance from March. 89439 has \$744.91 in maintenance charges from May because the pilot side door handle needed replacement and other common wear and tear items were repaired. The seat rail adjustment was also broke and needed repairs. 80773 had a maintenance bill of \$ 946.00 for a new attitude indicator. The maintenance only bill totaled \$2,760.00. Complete bill including fuel was \$7,800. 870773 wheel pans were looked at by Wayne Avery, he has given us some options as to what we want to do to fix them. He suggests using the existing wheel pan as a mold to construct a carbon fiber wheel pan which will be stronger. Farings on 48107 and 89439 which is located in front of the beacon light have been swapped between the two planes for unknown reasons.

Decision: We will need to compare the cost effectiveness of a carbon fiber nose wheel pan opposed to a fiber glass pan. It is important to redo the nose wheel because it takes the most stress and needs reinforcement. A decision has been made to have maintenance swap the farings on 48107 and 89439 so the correct one is on each airplane.

Agenda Item: Flight Operations

Discussion: AOPA is requesting pilot time for each member and accident history in order to give us an insurance quote. We must have every member comply in order to receive the quote. Flying club has date of last medical and ratings for each member.

Decision: Send a survey on email asking each member the questions needed to fulfill AOPA's requirement. Wait to see how many responses are made and if such action needs to occur, give a one week timeframe to complete the survey and if not completed lock the member out of schedule point.

Agenda Item: Treasury

Discussion: In order to get taxes reprinted from the accountant, a charge of \$45.00 was acquired. The copy has not been received by Lance as of yet. There are three people who fly a fair amount but are not paying their bills. A total of \$1,100 is outstanding for the three combined. A check from member #1 was made out to OSU Flying Club but did not clear. 870773 received a new Oregon Registration card. Landing and tie down fees of \$3.00 were charged to the club from Coos County Airport District. A suspicion of the wrong tail number being recorded was made by Lance. However these were not charged for landing but for actually tying down the aircraft. As of now, the member responsible for the charges is unknown. 4-5 new members resulted after the open house. Chris stated that a CFI must receive proof of U.S. citizenship for student pilots and be retained for 5 years.

Decision: A signature was approved for the \$45.00 payment to the accountant for the tax copies. A decision was made to keep sending the bounced check through the bank if funds are found in the persons account until it clears as long as charges are not being made to OSU flying club. The landing/tiedown fee of \$3.00 will be paid and trying to recover the funds will not be worried about.

Agenda Item: Web and Database

Discussion: Nothing new to discuss.

Agenda Item: Student Flying Club

Discussion: New student board is as follows: President Zach Brattain, Vice President Matt Wesley, Secretary Erin Marie Nicholson.

Agenda Item: Old Business

Discussion: Old club records got moved to Hal's.

Agenda Item: New Business

Discussion: Corvallis Airport day was well attended, it was worthwhile for the club because of the easy exposure. Lindner was able to enjoy a ride in the B24 and said it was quite an experience. A hat/shirt/sweatshirt inquiry was made to Ron. We discussed weather or not it would be a good idea to order more. Non board members voting on the board was discussed. This includes people who have quit the club but are still on the board. Appointments do not have to be on the board. Is it acceptable or not for these people to vote? Ron has noticed the planes look as though they are due for another plane wash. A new airworthiness certificate holder is needed in 16ED. For convenience on Lance's part, it was discussed weather or not he should have the right to sign checks for the club. Quick books were discussed weather Ron should have full access to them and if Erin Marie should have read only privileges.

Decision: Hats/shirts/sweatshirts will be researched as to where the original batch was prepared and how the logo will be done. Non members voting on the board was not seen as a future problem or a conflict of interest unanimously so the topic will be dropped. A plane wash is scheduled for Sunday, June 26th at 1:00 p.m. A \$10 credit will be given to participants again. The planes will need to be blocked out under maintenance for that afternoon. Maintenance will be contacted about 16ED new pocket and ideas will be considered. Matt moved to allow Lance to sign checks, Zach seconded. Everyone voted in favor. Carl moved that Ron gain full access to quick books, seconded by Lance. Ron abstained from voting, everyone else was in favor. Erin Marie will be given access to quick books for read only privileges.

Closing Items: Unanimously the meeting was closed.

Conclusion of meeting: There being no further business, meeting adjourned at 7:00 p.m.