

## MEETING MINUTES OF THE BOARD OF DIRECTORS

Name of Corporation: Oregon State Flying Club

Date: October 4<sup>th</sup>, 2005

Time: 5:40 p.m.

Place: Corvallis Airport

Directors Attending: Kibby, Brattain, Nicholson, Wesley, White, McMurphy, Lindner, and Jahn

Directors Absent: Anderson

Visitors: Jack, Robert

**Agenda Item:** Approval of Minutes

**Discussion:** Minutes from the September 6<sup>th</sup>, 2005 meeting were presented for approval.

**Decision:** All members agreed to minutes approval.

**Agenda Item:** Agenda Revisions

**Discussion:** For new business maintenance for 80773 should be covered. Discussion of 48107 upgrading to an IFR trainer.

### Routine Reports

**Agenda Item:** Maintenance Issues

**Discussion:** Thomas Lindner discussed the transfer of 89439 to Hillsboro to have the transponder fixed. They will be able to take care of the mode C malfunction, turn of and on knob, as well as perform biannual check. Concern was noted that we need a volunteer pilot to fly it up there and wait for it while it has its repairs.

**Decision:** Carl Jahn offered to fly it to Hillsboro within the next week. He will be coordinating with Dale for appointment scheduling.

**Discussion:** N16ED currently is being worked on by Dale. Dale drove to pick the part up and was happy with the work done on the spar. Talk of when the plane will be back on line was discussed. N16ED also received a new windshield.

**Decision:** Plane will be flown by dale on October 5, 2005 to check out stabilizer and break in the new breaks. The plane should be back online very soon.

**Discussion:** Lindner spoke about the seats in N80773 being worn out.

**Decision:** N80773 will be flown to Salem for recommendation on what the club should do about the seats.

**Discussion:** N48107 is being flown less than the other C152 aircraft. This is thought to be due to instructor input as to which plane to fly because N48107 does not have same equipment as the others. N48107 will get a new card to update the GPS since this has not been done since 1999. Some thought was expressed about putting an ILS into N48107, this will be researched (cost/details) and discussed next meeting.

**Discussion:** Jahn expressed his interest in giving Lindner a few thousand dollars to have him get needed maintenances done without the board voting on each and every issue. This money would be used for small maintenance and cosmetic issues.

**Decision:** Kibby moved to make \$2500.00 available to Lindner for these updates. This was seconded by Jahn. All members were in favor.

**Agenda Item:** Flight Operations

**Discussion:** Peterson issue with N16ED has been resolved, he will be billed the amount voted by the club. Chris Amato will be moving and no longer an OSFC instructor. There is some talk that Jim Crawford may be leaving as well. This leaves us with Andy, Tim, Jason, and Jack.

Pitot/Static, transponder checks are on a 24 month period. The club needs to figure out which planes are due and how to take care of these. Jahn talked of someone who can come out to the airport to service the planes in order to save money on flying the planes to different airports for maintenance.

**Decision:** We will find out which planes are due and when. This will let us know how valuable it would be to have someone come out to the airport.

**Discussion:** A member who was locked out of Schedule Point flew a club airplane. Jahn would like to see every board member be able to lock people out of schedule point to take care of dangerous situations.

**Decision:** Jahn will rewrite the rule for approval by the board at next month's meeting.

**Agenda Item:** Treasury

**Discussion:** Financial no fly list-

\*Member 1 - McMurphy has attempted to call and email the member and has not received any contact or payment in return. Member 1 owes \$600.00. McMurphy suggested he go inactive until he can pay his account and still received no response.

\*Member 2 - \$363.20 over 90 days overdue

\*Member 3 - Will be on the list Friday.

**Decision:** Written notice will be sent to both Members 1 & 2. The letter will allow a 30 day period for the member to make payment, if this is not met then member will be sent to collections, small claims, and possible contact with commanding officers (ROTC).

**Discussion:** Profit and loss looks good! Tax returns handed off to Kibby for signatures from himself and Anderson and then send to IRS.

Cutting emergency checks has been prevalent recently. Possibly use debit card to prevent these inconveniences. Receipts must accompany any and all debit card transactions. Zach is willing to pick emergency checks up from Shirley because he lives in Albany if anyone should need this.

Member has not been billed anything at this point. Finalization was made to his billing amount so he can be billed for this month. Geoff Warr turned in his rental car receipt which was \$147.00. Fuel \$145.00 and flight hours. Member has this far only been billed for his flight hours. Board decided to not charge Member for the tie down fees. He will be charged for the flight hours back and the deductible as well.

McMurphy wrote checks for P.O. box, taxes, Shirley, tie down fees at Orcas island, and one member refund.

**Agenda Item:** Web and Database

**Discussion:** White talked to Schedule Point about implementing a 6 month proficiency check to be programmed into S.P. so member will not be able to schedule airplane if due for a proficiency check. Currently a member can still schedule airplanes, their name turns red if in need of the check. White will be checking into this.

Open house went well considering the poor weather. Several people took rides (22).

The Barometer ad turned out really nicely, we received a larger add then what was paid for.

MU advertising on Friday September 30<sup>th</sup> went well. Zach, Matt, Carl, and ErinMarie sat at the booth answering questions.

**Agenda Item:** Student Flying Club

**Discussion:** Jahn has found nice table valences and believes this would benefit the club advertising. The idea of a club canopy was raised as well. Everyone decided this would be a good idea.

**Decision:** White will look into cost/details and email the board for feedback.

**Discussion:** Fundraising ideas

\* Krispy Kreme donut sale at a home game was discussed.

\* Having a meeting at Elmer's because they will donate 10% of profits to the club while we're there.

**Decision:** Approved \$500.00 for Krispy Kreme sale in case Zach decides we can make this happen. All members were in favor.

**Agenda Item:** New Business

**Discussion:** Airport Commission Stakeholders meeting that will be in December was presented by Chris. They are requesting our support for food costs and our presence there.

**Decision:** Both Kibby and Jahn agreed to go if the date (to be determined) works out for them. We also decided we would be willing to chip in some money to help them out.

**Discussion:** Brattain presented the board with a quote from Everett, WA about paint for N73146. The quote was for \$10,000-11,000. This particular company needs one month notice prior to painting. Brattain will be responsible for talking to place in Independence and Hillsboro for two additional quotes.

**Decision:** Once have three quotes and good references i.e. pictures, the board decided to allow Brattain, Lindner, and Anderson to make a decision for paint schemes etc.

**Discussion:** Mobile Service Providers has requested information from Jack. The city wants to know how many hours he is instructing monthly. As a board we don't think people can be restricted from instructing.

**Decision:** Need to write or call AOPA to find out if what the city is doing is illegal due to the airport being federally funded. Also we will send some members to the Airport Advisory meeting so we can express our views.

**Discussion:** All-member meeting is on October 25<sup>th</sup> at LaSells Stuart Center. We are currently looking for a guest speaker (45 minutes). We thought it would be a good idea to have someone who has served in the military recently speak.

**Closing items:** Unanimously the meeting was closed.

**Conclusion of meeting:** There being no further business, meeting adjourned at 7:15 p.m.