

MEETING MINUTES OF THE BOARD OF DIRECTORS

NAME OF CORPORATION: Oregon State Flying Club

Date: December 6, 2005

Time: 5:30 p.m.

Place: Hawley Hall Conference Room

Directors Attending: ErinMarie Nicholson, Zach Brattain, Chris White, Hal Kibby, Matt Wesley, Carl Jahn, Lance McMurphy

Visitors: Jack Loflin, Rajeev Pandey

Directors Absent: Ron Anderson, Thomas Lindner

Notice Given (if any): Prior arrangements and travel

Agenda Item: Approval of minutes from November 1st, 2005 board meeting.

Discussion: Everyone has seen copy of minutes.

Decision: Minutes approved by all present.

Agenda Item: Agenda revisions

Discussion: Student Secretary position added to student flying club section.

Agenda Item: Maintenance

Discussion: Jahn substituted for Lindner where he discussed general maintenance in a broad sense.

Agenda Item: Flight Operations

Discussion: Three members over flew their proficiency checks last month. These members have been flying club aircraft which is not to be done if due for a proficiency check.

Decision: Instructor should not be scheduling students in schedule point due to the above reason. Members also need to be sure to schedule aircraft in schedule point prior to taking the plane out.

Discussion: Flying club instructors need to be sure their students have met all requirements prior to signing off for a check ride!

Decision: Instructors will receive one month suspension if proficiency is over flown. Instructor may still utilize planes for instruction but not for personal use until their one month probation is up.

Discussion: Mr. Pandey's concern with fuel waste was addressed. Jahn spoke

with the airport director today and found that he is not necessarily persuaded about them, however the club does think it would be a good idea!

Decision: More research will be put into this and reported at future meetings.

Agenda Item: Treasury

Discussion: New contract for Shirly needs to be signed by Ron. Contract will be same as last year for a one year duration.

Discussion: There is a member getting her training funded by the state and inquired about having her bill sent directly to the state for payment.

Decision: McMurphy told her that he would continue to bill her directly and then she could send the bill as she pleased for reimbursement but she is still responsible for the initial billing.

Discussion: Financial no fly list, most everyone from last month has paid off their bill. We're still having problems with a reoccurring person from August. He sent in a check for full payment which came back with non sufficient funds.

Decision: Appropriate measures will be taken to deal with this delinquent account.

Discussion: All planes were in the black for November with 773 and 146 being the biggest money earners. Several new members joined this month as well.

Agenda Item: Web and Database

Discussion: White had no reports for tonight's meeting.

Agenda Item: Student Flying club

Discussion: ErinMarie will be taking the corporate secretary position therefore a new student secretary will need to be elected.

Decision: This will potentially occur at the student members meeting in January.

Discussion: Brattain had two new quotes for painting 146. Two companies from CA, \$9,840 and \$13,900. The previous quote from WA is \$9,950 and we know they have a good reputation. Both California companies are booked out until 2007.

Decision: Brattain will go ahead and schedule an appointment for pain on 146 in January at the WA based company. This will require a \$1000 non-refundable deposit. Paint scheme is still to be determined. Brattain will also enquire about possibly getting a package deal if the avionics are done through the same company so both can be done at the same location during the same time period.

Agenda Item: Old Business

Discussion: Rule revisions

Decision: Rules for flight operations II operations section B number 2 was motioned to be changed with the proposed change by Jahn. Kibby seconded this motion and all concurred for the change. The new portion of the rule will read:

Any member of the Board of Directors may suspend a member's flight privileges pending review by the full Board at the next official Board meeting. The Board may require a member to satisfactorily complete a special proficiency check before reinstating flight privileges. The tasks required by this special proficiency check will be determined by the Director of Flight Operations.

We postponed voting on the Insurance coverage for OSFC, INC. aircraft rule until Lindner and Anderson can be present to vote. McMurphy moved to make an addition to the authorized flight instructors rule so that it will read: 3.3 An approved instructor may have his or her Board approval to instruct in Corporate airplanes suspended by any single Board member pending review by the entire Board. The Board may then elect to revoke or reinstate said instructor's approval to instruct in Corporate airplanes. The rule change was seconded by Jahn and everyone present was in favor.

Agenda Item: New Business

Discussion: Airport Commissioners meeting was held today at CVO. Dave Hamby showed slides pertaining to the current projects at CVO as well as future developments. Eventually hangars will be increased by 2/3. High speed internet was also discussed.

Discussion: FBO contract was discussed lightly. CVO has two very competitive FBO's, this is very beneficial to OSFC. We will be discussing with Ron to renew his 1 year contract.

Discussion: Kibby has stepped down from his position of Secretary for the corporation thus opening up the position.

Decision: Brattain moved to appoint ErinMarie as interim corporate secretary.

Discussion: Kibby expressed as a club member that he thinks it would be a phenomenal idea to get Director's Insurance to cover the Board. He has had recent experience with this in his rotary and thinks it is very beneficial.

Decision: White will be looking into this insurance and reporting back at a future date.

Closing Items:

January 2006 meeting will be moved to the second Tuesday of the month. January 10th, 2006.

Conclusion of meeting: 7:05 p.m.