

Oregon State Flying Club
Board of Directors Meeting Minutes
September 20, 2011

Board of Directors

Name	Position	Present
Thomas Lindner	President	X
Jerry Anderson	Secretary	X
Lance McMurphy	Treasurer	
Tim Niedermeyer	Student Club President	X
Thomas Windom	Student Club Vice President	X
Matt Kernek	Student Club Secretary	X
John Schlipf	Faculty Advisor	X
Bob Parrott	Director of Flight Operations	X
Brent Dalrymple	Director of Maintenance	X
Chris White	Director of Information Services	

Visitors: Sean VanHatten

Meeting called to order ~ 17:30

Miscellaneous issues

- Approval of the minutes from Aug 2011 meeting. Approved 7-0-0
- Agenda revisions - None

Routine reports

- **Maintenance**

August Maintenance:

1. The total maintenance bill for August was \$7323.10. This included a 100 hr inspection for N46439 (\$2721.92), an annual inspection for N66083 (3202.71), and a 50 hr oil change for N73146 (\$236.19).

Known Issues for September:

1. **N46439** had another 100 hr inspection, which should be completed by the time of the board meeting. A blocked pitot tube was cleared.
2. **N66083** will need a 50 hr oil change late this month or early next.
3. **N73146** had a complete ELT check after the FAA reported a possible ELT signal and sent the local sheriff to a grass strip in Washington, where our airplane was parked overnight. The check indicated nothing wrong with the ELT, and the battery was completely charged, indicating that the ELT signal was not from our airplane. This airplane also had a blocked pitot tube, which caused a failure of the air speed indicator. The airspeed indicator has been replaced and the system cleaned out.

Pitot tube covers have been provided for all OSFC airplanes.

- **Flight Operations**
 1. No approval needed from Flight Standards District Office in Portland (FSDO) for open house flights
 2. Two candidates for club flight instructors (1 ready now, 1 by winter term)
 3. Club proficiency checks in Schedule Point are up to date
 4. Will lose two club flight instructors due to career changes

- **Treasury**
 1. Profit and Loss report presented and discussed

- **Student Flying Club**
 1. Organizing booth attendance for Beaver Community Fair
 2. Thomas Windom will assist distributing flyers for the open house

- **Secretary**
 1. August flight hours: 184.5 (up continuously since November)
 2. Most hours flown by pre-private pilot students (confirmed by Thomas Lindner report)
 3. Seems like September flight hours are down but too early to tell

- **President**
 1. “All finances in the green”
 2. Suggested to move \$6000 from checking account to savings account

Old Business

- **Fall Open house**
 1. Place Barometer advertisement
 2. Windom and Parrott to fly
 3. Lindner to organize flights
 4. Niedermeyer to dispatch next flight participants
 5. Dalrymple to answer member questions, VanHatten to answer instructor questions
 6. Kernek to BBQ
 7. Schlipf to purchase food and bring propane tank
 8. Flights cost \$20
 9. Open house from 11:00 to 14:00, organizers to show up at 10:00

New Business

- **Plane wash**
 1. October 1
 2. Send invite to all of membership
- **All member meeting**
 1. October 18, at 19:00 after board meeting
 2. Meeting required as part of by-laws
 3. No board positions open – reaffirm club secretary
 4. Preliminary vote to sell N46439
 5. Cover financials and fleet plan
 6. Possible instruction on C162 (see Hillsboro Aviation)
- **Job description for directors review**
 1. Each board member to read their club job description and provide input at the October board meeting. In particular, does the job description make sense or should we redefine the description?

- **Next meeting:** October 18 – Location TBD

Adjourned: 19:50