

Oregon State Flying Club  
Board of Directors Meeting Minutes  
October 18, 2011

Board of Directors

<b>Name</b>	<b>Position</b>	<b>Present</b>
Thomas Lindner	President	X
Jerry Anderson	Secretary	X
Lance McMurphy	Treasurer	X
Tim Niedermeyer	Student Club President	X
Thomas Windom	Student Club Vice President	X
Matt Kernek	Student Club Secretary	X
John Schlipf	Faculty Advisor	X
Bob Parrott	Director of Flight Operations	X
Brent Dalrymple	Director of Maintenance	X
Chris White	Director of Information Services	

Visitors:

Meeting called to order ~ 17:40

**Miscellaneous issues**

- Approval of the minutes from September, 2011 meeting. Approved 7-0-1
- Agenda revisions – None
- Motion Lindner, Second Schlipf: “To reimburse Brent Dalrymple for \$61.26 for plane wash supplies” – Approved 9-0-0
- Motion McMurphy, Second Anderson: “To allow the Treasurer, President and Faculty Advisor to have signing authority for club checks” – Approved 8-0-0
- Motion Lindner, Second Niedermeyer: “To approve 30 minute flight for Periwinkle book fair” – Approved 8-0-1 (Bob Parrott will pilot the flight)

**Routine reports**

**1) Maintenance**

**a) September**

- i) **N46439**: 100 hr. inspection (\$1182.32), cleaned pitot system (\$115.88), inspect & rebuild magnetos (\$569.43), install new vacuum pump (\$420.60), install two new main tires (\$396.00), replace universal joint on pilot’s control yoke (\$425.42), install new starter motor (\$765.50), purchase pitot tube cover (\$9.28), miscellaneous (\$506.33).

Total September maintenance for N46439: \$4381.78

- ii) **N66083**: Replace avionics switch per Cessna Service Bulletin (\$162.16), purchase pitot tube cover (\$9.28).

Total September maintenance for N66083: \$171.44

- iii) **N73146**: Cleaned pitot system (\$309.00), purchase pitot cover (\$9.28), replace airspeed indicator (\$565.54), miscellaneous (\$184.05).

Total September maintenance for N73146: \$1067.87

- iv) Total Maintenance for September \$5621.09

**b) October**

- i) **N73146** had a 100 hr inspection October 6. On Wednesday, October 13, this airplane had a flat tire due to a cracked valve stem on the tube when landing at Toledo airport, where there are no service facilities. The following day Sean Kevum and Ron (CAS Mechanic who is also a pilot) flew N66083 (?) to Toledo, Ron fixed the tire and flew N73146 back to Toledo. There was no damage to the airplane other than the bad tube.
- ii) **N66083** will likely need an oil change this month.

**2) Flight Operations**

- a) One more round of discussions on Schedule Point and the color codes used to designate member deficiencies. Four fields need to be checked to show a member as 'ready to go'.
- b) Web site needs to be updated to reflect current flight instructors.

**3) Treasury**

- a) P&L discussed
- b) Financial no-fly list discussed
- c) Corporate taxes done and submitted to the club president.

**4) Student Flying Club**

- a) A few prospective members showed up at the last student club meeting
- b) Trip to aviation museum in McMinnville proposed to generate student interest

**5) Secretary**

- a) September flight hours: 110.8
  - i) 62.7 for N46439
  - ii) 5.8 for N66083
  - iii) 42.3 for N73146
  - iv) No CAS hours in September
  - v) Some discussion on how to deal with tach sheet errors

**6) President**

- a) Club Finances: Review plan vs actual for FYTD. No loss from operations across the planes...
- b) Approval of a 30 min introductory flight lesson for Periwinkle book fair.
- c) Checked quickbooks for finances – looks good
- d) SP fixed cost is more than current rate due to low flight hours

### **Old Business**

- 1) Review of open house. What has worked well, what can be improved
  - a) Overall it went well
  - b) Motion Lindner, Second Windom: “To reimburse for up to \$50 (\$25 each) for two CAS members for help with the open house” – Approved 9-0-0
  - c) Motion McMurphy, Second Lindner: “To reimburse John Schlipf for \$129.80 for open house food items” – Approved 9-0-0

### **New Business**

- 1) Job description for directors reviewed. Some adjustments to align job descriptions with actual duties
- 2) Motion Lindner, Second Schlipf: “ To approve a referral kickback for \$100 for members that sign up a new member between now and April 1, 2012” – Approved 9-0-0

- **Next meeting:**

**Adjourned:** 18:55