

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes
December 18, 2012

Board of Directors

Name	Position	Present
Thomas Lindner	President	X
Jerry Anderson	Secretary	X
Lance McMurphy	Treasurer	X
Josh Wilcox	Student Club President	
Mohamed Amer	Student Club Vice President	X
Monica Best	Student Club Secretary	
John Schlipf	Faculty Advisor	X
Bryce Siegel	Director of Flight Operations	X
Matt Kernek	Director of Maintenance	X
Chris White	Director of Information Resources	

Location and Time: OSU, Kelley Engineering Center, Room 1114 @ 6:00

Visitors: None

Meeting called to order: 17:59

Miscellaneous issues

- 1) Agenda revisions: None
- 2) November minute approval: **Motion Schlipf, 2nd Anderson with one minor update – Approved 7-0-0**

Routine reports

1) **President**

- a. Propose to conduct a full financial report twice a year, in the Jan and in the July meeting. Propose to review balance sheet under treasury report and see if balance increases month/month. Our surplus/new airplane fund should be reviewed once we think the club is effectively growing. Rate review is necessary if the club is losing money. Cost of airplanes should be determined twice a year using QB data on actual expenses and actual flight times.
- b. Important initiatives:
 - i. Keep up PR and/or start a serious recruiting campaign.
 - ii. Safety. What can the board do/prescribe to ensure continued safe flight operations?
 1. Task: Siegel will look into options for incorporating flight judgment training into club proficiency checks. *Possibility: require members to get 30 minutes of flight judgment training as part of club proficiency check and post training options on the club website.*

2) **Maintenance**

- a. **November Maintenance Summary**

- i. **N73146**: LED Landing Light Installed and STC form submitted (\$624.55). Total for November = \$624.55.
- ii. **N6045W**: Annual (\$1311.13), ELT check (\$91.67), Doc 1 and Doc 5 inspection (\$787.50), Misc. (\$99.94). Total for November = \$2350.4. Warranty reimbursement from Cessna (\$5736.68).
- iii. **N66083**: 100 HR Inspection (\$1721.23), 6 Cowl Mounts replaced (\$376.88), New main tires (\$401.58), Pilot door stop replaced (\$113.03), Air bag control unit repair (\$476.67), Misc. (\$454.70). Avionics Misc = (\$447.54). Total = \$3991.90.

b. Known Issues for December

- i. **N73146**: 100 HR and Seat track inspection AD in late December or early January.
- ii. **N6045W**: Oil change
- iii. **N66083**: Oil Change

c. Other

- i. Flight preheating during cold conditions (<5 deg. C) was discussed. In order to encourage preheating, the club will pay for the treatment (by CAS).

3) Flight Operations

- a. Flight instructor checkout for Sean VanHatten was conducted on Dec. 7.
- b. Club instructor updates were discussed. Currently the club has 5 active instructors.

4) Treasury

- a. FNF list
 - i. Discussion about a new member that did not fully understand how the club worked concerning dues and fees. **Motion McMurphy, 2nd Lindner to refund this member his club joining fee and 3 months unpaid dues. – Approved 7-0-0.** The cost for an introductory flight for 30 minutes was withheld from the refund.
- b. P&L report
- c. Balance sheet
 - i. Club will move \$10,000 from checking to savings.

5) Secretary

- a. November flight hours
 - i. N6045W: 21.5
 - ii. N66083: 8.9
 - iii. N73146: 30.2
 - iv. Total Hours: 60.6

6) Student Flying Club

- a. Will contact the people that signed up for a flight during the Open House to follow up with potential club sign-up.
- b. Looking for a good activity for student club members.

The board moved into Executive Session for 15 minutes to discuss member and board issues.

Old Business

New Business

- AOPA flying club network. Should we monitor, participate, who is in charge?
 - Suggestion: Club to sponsor one student officer's membership in AOPA in return for monitoring AOPA flying club network. Another option is to sponsor a generic membership to AOPA if that is an AOPA option. No resolution yet.
- CPA (Cessna Pilot Association) membership: Director of Maintenance should have access to their service.

Adjourned: 20:22

Next board meeting: January 15, 2013