

Oregon State Flying Club  
Board of Directors Meeting Agenda/Minutes  
January 19, 2023

Board of Directors

<b>Name</b>	<b>Position</b>	<b>Present</b>
Jerry Anderson	President	X
Andrew Grenville	Secretary	X
Brandon Drivon	Treasurer	X
Bob Parrott	Director of Maintenance	X
Andrew Dassonville	Student Club President	X
John Schlipf	Faculty Advisor	
Chris White	Director of Information Resources	
Kiri Wagstaff	Director of Flight Ops	X

Other attendees: Johnathan Van Why, Ryan Hansen, Bruce Beebe, Bethany Gilbert, Josh Lever

Location and Time: January 19, 2023, Zoom bridge @ 6pm

Meeting called to order: 6:00pm

**Routine reports received and reviewed from each of:**

1) **President**

- a. Bank balance now ~\$65k (\$55k savings, \$10k checking)
- b. Discussed club officer transitions for each of President and Secretary. Two members stepped forward as possible candidates for further discussion prior to next board meeting.

2) **Maintenance / other**

66083: 100h + avionics (\$7243)

73146: avionics + misc (\$1353)

72PE: none

Maintenance ~\$8595 for December; ~\$24k fiscal YTD

Note: On 12/21/22, a club member was sitting on top of N73146's cowling. We are concerned that this is not safe/appropriate use of a club plane. Bob advised him to put the plane away. He ignored this advice and flew anyway. Ignoring this instruction is also a concern. Jerry will follow up with the member and determine if he is still active (may be leaving the club) and if additional instruction in safe operations is needed.

3) **Flight Operations**

- a. Reviewed updates to club resolutions for instructors (Sections 3.4 and 3.6) and approved 6-0. Club Resolutions document has been updated to version January 19, 2023
- b. Good news! Grayson Lewis solo'd on Jan. 9
- c. FlightCircle was not sending notifications of flight review or local flight review expiration. Kiri contacted them and they say it is now fixed.
- d. We have 12 Garmin Pilot upgrades as part of our Garmin OnePak navigation DB subscriptions. Kiri will send an email asking interested members to reply so we can allocate them. Great club perk!
- e. Discovery flights: These are not allowed in OSFC planes given our current rules: II.A.9 "Instruction of non-members in corporate aircraft is NOT allowed." II.A.11 "No person shall use or operate corporate equipment for profit or as a commercial operation as defined by the Federal Aviation Administration, other than Board authorized flight instructors providing flight instruction to members."

Brandon offered to check with AOPA Pilot Protection Services to figure out if there's a way that we (as a flying club) can offer a discovery flight (e.g., a non-member pays for plane rental and instructor to try out flying). If so, we can adjust our rules to permit it. Maybe "trial membership"?

**b) Treasury**

Brandon completed transition training with Scott (outgoing treasurer) as well as taking over certain financial responsibilities from Bob.

**c) Flight hours**

- a. 13.4 total flight hours in December
- b. Flight hours in December: 3.5 (146), 5.3 (72PE), 4.6 (083)

**d) Student Flying Club**

Nothing significant to report

**New business:**

Josh Lever attended meeting as candidate for club instructor. Kiri flew with him yesterday. Board interviewed Josh and approved him joining as instructor 6-0.

- CFI July 2020, CFII Aug 2021, from Bozeman MT
- ~900 hrs, 650 dual, currently instructs at Pegasus and has 10-12 students

- Expects to be available Tuesday evening, Weds-Fri afternoon, all day Saturday; transitioning to more availability during the week
- Likely will move on to an airline position at the end of 2023. Would give plenty of notice and aim to finish up with current students before departing.
- Jerry moved to approve Josh, Andrew G. seconded, unanimous vote
- Kiri will send an email to club members announcing Josh's availability once he is all set up

**Actions:**

- > **Jerry: schedule follow-up meeting with Andrew G., Brandon, and interested members to discuss board member duties. [done]**
- > **Jerry: follow up with cowl-sitting member.**
- > **Brandon: check with AOPA Pilot Protection Services about discovery flights for flying clubs.**
- > **Kiri: let Josh Lever know the outcome, collect his documents and bio, and send an email announcing his availability once he is all set up.**
- > **Kiri: send updated Resolutions document to Chris White for posting on the website (which will update on Flight Circle too).**
- > **Kiri: ask club members for interest in Garmin Pilot Premium upgrades.**

**Adjourned:** 7:25pm

**Next board meeting:** February 23, 2023 at 6pm (Zoom)