

Oregon State Flying Club  
Board of Directors Meeting Agenda/Minutes  
April 27, 2023

Board of Directors

Name	Position	Present
Bob Parrott	President	X
Bethany Gilbert	Secretary	
Brandon Drivon	Treasurer	
Ryan Hansen	Director of Maintenance	X
Andrew Dasonville	Student Club President	X
John Schlipf	Faculty Advisor	
Chris White	Director of Information Services	
Kiri Wagstaff	Director of Flight Ops	X

Other attendees: Ryan Van Why

Location and Time: April 27, 2023, Zoom bridge @ 6:30pm

**Meeting called to order: 6:35 p.m.**

**Previous meeting's meetings, with wording updates suggested by Kiri, approved by a vote of 4-0.**

**Reports:**

1. Maintenance - Ryan Hansen
  - a. N73146's 100-hr inspection will soon be complete, including the addition of a fire extinguisher.
  - b. We've had several hangar door issues. Leanne has been notified about N66083's door. The plane is currently parked on the ramp.
  - c. The grounding cable at the fuel pump is not usable. Kiri left a message and Bob will follow up tomorrow.
  - d. See attached report summarizing March maintenance expenses
2. Flight operations - Kiri Wagstaff
  - a. Club insurance policy will renew in June. Kiri spoke with Mindy, updated OSFC Board contact info, and will provide the current roster.
  - b. Wash Day was a success! Bob is content to continue bringing food and supplies and training people in the airplane washing process.
  - c. Kiri recommended CFI Ryan Hansen to be authorized to instruct in club airplanes. Since Ryan would abstain from this vote, we did not have a quorum. Bob will fly with Ryan for an instructional checkout, and then Kiri will send an email to the Board to vote on Ryan's instructional status rather than waiting for the next Board meeting.
  - d. Kiri sent messages to club instructors sharing our guidance on not offering discovery flights and asking members to send new medical certificates, ratings, etc. to Kiri for updating on FlightCircle.

3. Student club - Andrew Dasonville
  - a. Andrew and Bethany are working on queuing up posts for social media (Instagram, Twitter). Andrew (or Brandon?) will try to re-claim the club's Facebook account.
  - b. Noah Simonich will be the student club President next year.
4. Treasurer - Brandon Drivon [via Bob]
  - a. Brandon is cleaning up our Flight Circle groups and chasing down outstanding balances owed to the club.
5. President - Bob Parrott
  - a. Bob and Jerry signed up two new members and one person thinking about it.
  - b. Bob has had five queries from possible buyers for N72PE. He is getting the plane logbooks scanned in so interested people can review them.

**New business:**

1. N73146 panel upgrades: leaning towards two G5s + G355 + autopilot. Our goal would be to fundraise the cost of the upgrades and to minimize the increase in hourly rate for the plane. An increase would be needed to cover increased insured value.
2. Fuel costs: CAS prices have gone down and Ryan adjusted the club fuel surcharge accordingly. Bob proposed incentivizing people to refuel at cheaper locations. Ryan offered to look into how to make FlightCircle require a receipt for fuel reimbursement.
3. We discussed reducing the number of future reservations per person from 10 to 5.

**Actions:**

- Ryan to send an email to club members when N73146 is back from inspection, including: N66083 is on the ramp, fuel surcharge went down, limit FlightCircle reservations to 5 at a time.
- Bob to follow up with CAS about the fuel pump grounding cable.
- Bob to fly with Ryan Hansen for an instructional checkout, then Kiri to send an email to Board members to vote on authorizing him to instruct in club airplanes.
- Ryan to look into how to make FlightCircle require a receipt for fuel reimbursement.

**Meeting adjourned:** 7:44 p.m.

**Next meeting:** May 25, 6:30 p.m., via Zoom

## Maintenance Report April 2023

Ryan Hansen, Director of Maintenance  
**March 2023 Maintenance Summary**

N73146: \$28,100 engine deposit, \$504.65 carb heat control

N66083:

N72PE:

**Grand Monthly Total:\$28,604.65 Yearly Total \$63,369.03**

<b>Fuel Used</b>	<b>Fuel Units</b>	<b>Fuel Cost</b>	<b>Fuel Total</b>	<b>Hours Flown</b>
66083		\$7.50	\$654.75	9.70
72PE		\$7.60	\$528.20	13.90
73146		\$7.50	\$1252.88	25.70
<b>Total</b>			<b>\$2435.83</b>	<b>52.10</b>

### **Instruction Hours**

Shawn Alley	0
Alex Duvall	18.4
Ace McCrady	15.8
Dallas Enger	0
Mike Storm	0
Vince Remcho	0
Luke Haslam	0
Richard Whelden	0
<b>Total</b>	<b>34.2</b>

### **Known Issues for April**

N73146: 100h

N66083:

N72PE:

### **Hours Comparison**

March	2022	2021	2020	2019
52.10	37.8	91.5	75.8	127.6

### **Total Yearly Hours**

73146 - 403.4

72PE - 80.50

66083 - 150.1

<b>Total</b>	<b>634.0</b>	<b>503.4</b>	<b>693.4</b>	<b>725.0</b>	<b>810.0</b>
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**Yearly Expenditure Totals  
Through the end of March**

22/23 - \$63,369.03  
21/22 - \$75,865.28  
20/21 - \$57,075.93  
19/20 - \$89,305.58  
18/19 - \$61,505.11