

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes
May 25, 2023

Board of Directors

Name	Position	Present
Bob Parrott	President	X
Bethany Gilbert	Secretary	X
Brandon Drivon	Treasurer	X
Ryan Hansen	Director of Maintenance	X
Andrew Dasonville	Student Club President	X
John Schlipf	Faculty Advisor	X
Chris White	Director of Information Services	
Kiri Wagstaff	Director of Flight Ops	X

Other attendees: Zach Brattain

Location and Time: May 25, 2023, Zoom bridge @ 6:30pm

Meeting called to order: 6:33 pm

Last month's minutes approved.

Routine reports received and reviewed from each of:

1) President -

- a. A few new members have joined and a few people are considering it
- b. Most of the people are OSU affiliated, so are looking at a \$500 fee
 - i. We don't currently have a military discount, is that something we want to consider?

2) Maintenance / other - Ryan

- a. Airbags are up and running on 083
- b. Seat belt guide in PE was fixed
- c. 79 hours in the month of april
- d. Ryan added a feature on flight circle that requires you to select an amount of oil added when you check a plane back in
- e. Ryan is working on a plan for cleaning out the hangers and organizing them
 - i. We will have Bob double check and see if there's anything being removed that needs to stay
- f. Ryan Van Why is the plane captain now

3) Flight Operations - Kiri

- a. Ryan Hansen was approved as a CFI for the club
- b. Mikhail Edwards reached out and asked to be removed as an instructor, as he has not been instructing much recently
- c. Wash day on June 3, 2023

- d. Our airplane insurance policy should renew on June 15. Kiri has been working on getting documents. As of today we don't have any documents yet
 - i. Do we have enough cash to pay a year's worth of insurance? or do we need to pay it quarterly? Kiri is going to look into our options and work with Brandon to establish what our options are moving forward / for this year
- e. Flight Circle enabled us to do credit card CVV checks. We activated it and it didn't seem to be working. Kiri is working with Flight Circle to resolve
- f. Regarding being checked out on an aircraft: we don't have a standard practice document in place. It's up to the instructor's discretion.
 - i. Discussion: we could have a short 10 ish questionnaire that people need to be able to answer that is specific to each plane
 - ii. The local flight review could also use some additional clarification
 - iii. Each plane requires its own checkout
 - iv. A local flight review in any plane works for all the planes
- g. Flight Circle does have a feature that allows us to enforce our 2 hour charge for every 24 hours the plane has been booked
 - i. Over the years, the lack of enforcement has been an issue, but not in recent years.
- h. Brandon - with the weather getting so much better, do we want to look at some kind of a spring seminar for rusty pilots. Maybe have a DPE or CFII come give reminders to anyone who hasn't flown for a while
 - i. Looks like we have done it in the past and it can help with our insurance costs
 - ii. Brandon is going to reach out to a contact to potentially help with a training, etc.
 - iii. We could have a new instructor come and do a short seminar

4) Finances - Brandon

- a. A proposal to switch from US bank to something else was brought up last month.
- b. OnPoint CU just opened a Corvallis branch
- c. The club is currently in the process of switching over to On Point
- d. Savings balance: \$54,198
- e. Checking \$10,007.63
- f. Account should be opened by the end of the month allowing us to have a smooth month to month transition
- g. Garmin invited the club to an open house a few years ago. Club members flew to the campus and attended some courses. We have been invited back in September of 2023. Brandon will forward that information to the board and then club members as space allows
- h. Kiri discovered we have been mis-charged by flight circle. We should be charged per plane; we have paid for 6 licenses when we have only needed 3
- i. Bob spoke with flight circle a while back (2018 approx) and expressed that we had likely been charged for 2 helicopters and a plane that belongs to CAS.)
Brandon is going to follow up

5) Secretary - Bethany

- a. Thoughts on adjusting the prices of 2PE and 083 to see if that increases the number of hours flown
 - i. John gave a lot of historical context, his recollection is that no matter what approach, and what discount they tried, there was no significant increase in flight hours and we started losing money on the plane
 - ii. Zach pointed out that we could raise the price of 146 and lower 083 to see if we can find a middle ground
 1. Can we sell blocks of hours at a discounted rate?
 - iii. Bob puts together an explanation of the breakdown and will sit down with Jerry to review it again
 - iv. Is there a way to do maintenance preemptively to ensure that the plane gets its maintenance done when there's an opening, instead of waiting until it HAS to be done so that the wait isn't as long?
 1. Ryan is aware that we have been having bad luck with our timing. He is looking into a way around that. He will chat with some people and see if we can figure out why it's happening consistently.

6) Student Flying Club & Advisor - Andrew & John

- a. Noah Simonich is taking over as president for Andrew, who will be staying on as student club Secretary until Noah is more established (this is Andrew's last board meeting.)
- b. Summer is a difficult time for the student club
- c. Do we have any on-campus meetings? We haven't done them regularly, and none since the pandemic
- d. Bob has been in contact with an LBCC employee to discuss the club and some potential ties

Adjourned: 7:47 pm

Next board meeting: June 22, 2023 (Zoom – new bridge, tbd by Bethany) * Bethany will be gone, Brandon will host the meeting

Bethany Gilbert is inviting you to a scheduled Zoom meeting.

Topic: OSFC Board Meeting

Time: Jun 22, 2023 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://linnbenton.zoom.us/j/95179523696>

Meeting ID: 951 7952 3696

Passcode: 867079

One tap mobile

+16699006833,,95179523696# US (San Jose)
+17193594580,,95179523696# US

Dial by your location

+1 669 900 6833 US (San Jose)
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 564 217 2000 US
+1 646 876 9923 US (New York)
+1 646 931 3860 US
+1 689 278 1000 US
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US

Meeting ID: 951 7952 3696

Find your local number: <https://linnbenton.zoom.us/j/95179523696>