

Oregon State Flying Club  
Board of Directors Meeting Agenda/Minutes  
June 22, 2023

Board of Directors

Name	Position	Present
Bob Parrott	President	X
Bethany Gilbert	Secretary	
Brandon Drivon	Treasurer	X
Ryan Hansen	Director of Maintenance	X
Andrew Dasonville	Student Club President	
John Schlipf	Faculty Advisor	X
Chris White	Director of Information Services	
Kiri Wagstaff	Director of Flight Ops	X

Other attendees: Ryan Van Why  
Location and Time: June 22, 2023, Zoom bridge @ 6:30pm

**Meeting called to order: 6:37 p.m.**

**Minutes from the May 25 meeting were unavailable. They will be reviewed and approved at the next meeting.**

**Reports:**

1. Maintenance - Ryan Hansen
  - a. Completed 100-hr inspection for N73146.
  - b. N66083 is (still) down for alternator replacement. It will also need an annual inspection by the end of June, but Phantom can't get to it until early July.
  - c. N72PE is still in process of being sold (see discussion below).
  - d. See attached report summarizing May maintenance expenses.
2. Flight operations - Kiri Wagstaff
  - a. Club insurance policy is renewed. Brandon sent them a check for the full (annual) premium amount, \$35,540, via FedEx. We have \$29,542 remaining.
  - b. Note: To be covered under our policy, our instructors must be club members. Kiri will review our rules/resolutions to ensure this is clearly stated. She will also communicate to instructors that they are members and have insurance coverage.
  - c. Kiri suggested a wording update to resolution 3.5 about instructor airplane checkouts. After discussion we determined further refinement is needed. She will propose a new version for consideration at the next meeting.
  - d. Great Wash Day June 3. Our next Wash Day will be July 8.
3. Treasurer - Brandon Drivon
  - a. FlightCircle has not yet refunded the erroneous charges. Brandon sent a message and will follow up. They are focused on the process of switching our account to the new bank.

- b. Several recent errors in Hobbs/tach time entries have required manual corrections. Brandon will send a message to all instructors asking them to remind students to be very careful and accurate about their entries.
  - c. Ray Beverly (DPE) is willing to come give us a safety seminar: July 8, end of July? Brandon will work with him to settle on a date.
4. Student club - John Schlipf
  - a. John will follow up with Andrew/Noah to plan for the fall and encourage Noah to join our next meeting.
5. President - Bob Parrott
  - a. Sale of N72PE: At the potential buyer's request, Bob re-scanned the logbooks and photographed the entire aircraft for their inspection. They also want to have an (early) 100-hr inspection done, at our expense. They identified several (non-airworthy-related) issues from the visual inspection.
  - b. We need to create a new Trade-A-Plane ad (for \$249k). Bob, Kiri, Ryan, and Rick will sit down together tomorrow and compile all of the needed details. Bob is delegating the sale negotiation process to Kiri and Ryan.

**Actions:**

- Bob, Kiri, and Ryan will develop a new Trade-A-Plane ad for N72PE. Kiri and Ryan will manage negotiations with potential buyers.
- Kiri will develop new proposed language for Resolution 3.5.
- Brandon will work with FlightCircle to obtain a refund for incorrect past subscription charges.
- Brandon will find a good time for Ray Beverly to visit us.
- Ryan will look into how to make FlightCircle require a receipt for fuel reimbursement.

**Meeting adjourned:** 7:30 p.m.

**Next meeting:** July 27, 6:30 p.m., via Zoom

# Maintenance Report

June 2023

Ryan Hansen, Director of Maintenance  
May 2023 Maintenance Summary

N73146: Oil change

N66083: Oil change

N72PE: Lights, logbook scan

**Grand Monthly Total:\$1,019.40 Yearly Total \$67,606.33**

<u>Fuel Used</u>	<u>Fuel Units</u>	<u>Fuel Cost</u>	<u>Fuel Total</u>	<u>Hours Flown</u>
66083	9.0 PHR	\$7.00	\$1367.10	21.70
72PE	5.0 PHR	\$7.05	\$461.78	13.10
73146	7.0 PHR	\$7.00	\$4723.60	96.40
<b>Total</b>			<b>\$6552.48</b>	<b>131.20</b>

## Instruction Hours

Alex Duvall	36.9
Ace McCrady	27.2
Josh Lever	0.0
Shawn Alley	0.0
Dallas Enger	0
Ryan Hansen	8.8
Vince Remcho	0
Richard Whelden	0
<b>Total</b>	<b>72.90</b>

## **Known Issues for June**

N73146: 100 Hour Inspection

N66083: Annual

N72PE:

## Hours Comparison

May	2022	2021	2020	2019
131.20	54.9	86.0	91.8	53.6

## Total Yearly Hours

73146 - 567.2

72PE - 126.6

66083 - 212.5      2022      2021      2020      2019

**Total 906.3      641.6      990.3      908.7      1071.7**

**Yearly Expenditure Totals**  
**Through the end of April** 22/23 - \$66586.93  
21/22 - \$76305.98  
20/21 - \$68890.85  
19/20 - \$98406.60  
18/19 - \$84289.41