

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes
September 21, 2023

Board of Directors

Name	Position Present
Bob Parrott	President X
Bethany Gilbert	Secretary X
Brandon Drivon	TreasurerX
Ryan Hansen	Director of Maintenance X
Noah Simonich	Student Club President X
Andrew Dassonville	Student Club Secretary X
John Schlipf	Faculty Advisor X
Chris White	Director of Information Services
Kiri Wagstaff	Director of Flight Ops X

Other attendees: Marshall Hendricks, Ryan Van Why

Location and Time: September 21, 2023, Zoom bridge @ 6:30pm

Meeting called to order: 6:43 pm

Last month's minutes:

- August Minutes: Andrew expressed concerns about members details being published online. The board discussed some pros and cons. We want to respect our members privacy but also want to ensure we are keeping appropriate notes.
- A proposal to redact all names (students and instructors) and replace them with "a member"
 - Motion passed unanimously
- August minutes approved

Routine reports received and reviewed from each of:

1) President - Bob

1. Two new members joined last month
2. Bob and Jerry have met with them and approved their membership

2) Maintenance / other - Ryan

1. See attached

3) Flight Operations - Kiri

1. Erich Merrill passed his private check-ride (Ace, Vince, and Ryan instructed him)
2. Ryan Van Why flew 2PE to a fly-in, in Hood River
3. Wash day was a smaller turn out, but a good time was had by all and 2PE & 083 were both washed
4. Instructors
 - a. Ryan H. 11.4 hours
 - b. Ace M. 6.9 hours
 - c. Josh L. 1.9 hours
 - d. Dallas E. 0.7 hours
5. No members flying out of currency
6. A member is still working on scheduling a lesson, but it appears he has a lesson with Vince on the schedule
7. An instructor
 - a. Kiri reviewed the Sept. 8 incident discussed in our previous meeting and in board emails
 - b. The instructor did not attend our board meeting, or notify the board that he was unable to attend.
 - c. Brandon moved to permanently revoke the instructors instructor status with the flying club. The motion was seconded.
 - i. The board discussed repercussions to his existing students, as well as any messages it does or doesn't send to other instructors.
 - d. The motion passed unanimously
8. Ryan Van Why is proposing an amendment to the rules for flight operations I.A, II.C, and VI.4.b allowing members to fly under Basic Med.
9. Kiri moved to accept the basic med updates to our rules
 - a. Motion seconded
 - b. Motion passed unanimously
10. Discussion of transfer of director of flight ops to Ryan Van Why, or Andrew Dasonville
 - a. Kiri made a motion to have Ryan Van Why replace Kiri as Director of Flight Ops
 - b. Motion was seconded
 - c. Motion passes Unanimously

4) Treasurer - Brandon

1. We have officially moved from BofA to Onpoint Credit Union (this removed a \$20 monthly fee from the clubs balance sheet)
2. Brandon to review our monthly budget / costs for the previous month moving forward
3. \$11k (rounded) came in from flight circle
4. Our hanger fees were removed \$900(rounded) x3 (Quarterly amount)
5. Some additional past due balances were paid - Brandon has continued to reach out to

- existing and previous members who might be unaware that they are behind
6. CAS's bills have been slightly inconsistent in the past. The board discussed having an individual card for each plane for fuel. Two cards in each plane, six cards total.
 7. Brandon proposed we apply for these cards, in lieu of using CAS. This will give us a monthly statement that will add clarity to our process. Motion passes (unanimously)
 8. Adding ACH capabilities to the flight circle accounts, which will allow our members more flexibility. This transition does require us to use a different platform on the back-end. The club will absorb \$120 / year for this change to work.
 9. The clubs current balance is \$46,860.74

5) Secretary - Bethany

- a. Our Social Media is up and running, send me content!

6) Student Flying Club & Advisor - Noah Simonich

- a. The student club will be hosting a table at OSU's club fair in October 6 at 12
- b. Parents Day Oct. 13-15 - Demo flights haven't proved to convert to new members in the past, so they will not be continuing them moving forward. Scenic flights are also an option
 - i. Noah and Andrew are working on a flyer to entice new members to join us for our wash day / bbq and take a flight

Adjourned:

Next board meeting: October 26th, 2023 @ 6:30pm

Plane wash @ 10 am on October 21, 2023

August 2023 Maintenance Report

Ryan Hansen
 Director of Maintenance
 21 September 2023

N73146:

\$328.25	Oil change
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Upcoming:

- 100hr inspection (in progress)
- Replace tach (in progress)
- Magneto 500 hr inspection (in progress)

N66083:

\$984.26	Beacon repair
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Upcoming:

100hr (.6 left)

N72PE:

None	
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Upcoming:

Annual (limit reached - not in progress)

Grand Monthly Total: **\$1,312.51**

Yearly Total: **\$6,499.64**

