

Oregon State Flying Club  
Board of Directors Meeting Agenda/Minutes  
December 28, 2023

Board of Directors

<b>Name</b>	<b>Position Present</b>
Bob Parrott	President x
Bethany Gilbert	Secretary
Brandon Drivon	Treasurer x
Ryan Hansen	Director of Maintenance x
Noah Simonich	Student Club President x
Andrew Dasonville	Student Club Secretary
John Schlipf	Faculty Advisor x
Chris White	Director of Information Services
Ryan Van Why	Director of Flight Ops x

Other attendees:

Location and Time: December 28, 2023, via Zoom

Meeting called to order: 6:43pm, 2023-12-28

**Last month's minutes:**

- November Minutes: Approved

**Routine reports received and reviewed from each of:**

**1) Maintenance / other - Ryan H.**

All three airplanes mostly flying.

Only 1 maintenance item in November -- starter in N66083. \$1790.03.

Several maintenance items in December, will discuss next time.

N73146's engine will arrive soon. Have until March 15th (13th? 14th?) to send the core back.

Think we can fly until mid-February, then can switch it.

What happened with tach hours on FlightCircle? Was at several thousand, now at 54.1. We got a new tachometer. Discussed resetting tach counters.

Upcoming repairs: Com2/Nav2 on N73146 is difficult to use because the screen is dim, unless you shine a light at the photocell. Surprised there haven't been complaints, Ryan H. finds it very difficult to use. Shasta has another unit to swap it with, will probably do it soon.

Before doing the swap, will inquire how much a GNC 255 will cost. If the price is close (e.g. within \$500), upgrade to GNC 255 instead.

2PE has a bad connection, discussed with Phantom, we can fix it by hand, will fix tomorrow.

## **2) Flight Operations - Ryan V.**

Members flying out of currency: None. Time range checked: Through Dec. 25, 2023.

Instructor hours (Nov. 16 - Dec. 25th):

Alex Duval: 12.6

Ryan Hansen: 11.7

Vince Remcho: 7.8

Josh Lever: 6.9

Ace McCrady: 5.4

Kenneth Honneffer: 0.2

Still have two CFI applicants. Waiting on one to be ready for the evaluation flight, waiting on the other to reschedule (previously missed due to illness).

Canadian insurance

Future plan: identify where to post fuel surcharge

[Proficiency check rules change](#)

Ryan V. motioned to adopt change. Ryan H. seconded motion. Changed adopted via vote.

## **3) Treasurer - Brandon**

Discussed following up with members who have been accruing debts (monthly dues) without checking out airplanes. We have members who have not checked out an airplane since we switched to FlightCircle in 2017, who are accruing monthly dues. Reached consensus that if an account hasn't flown or paid monthly dues in 2 years, that the Treasurer may close it under the assumption that they have left the club.

Discussed FlightCircle super admin summary emails -- useful, maybe more board members (Bob, Ryan H) should receive it?

Our accountant has received the new fuel cards. Each card has Oregon State Flying Club written on it, and a tail number. Got cards through two companies -- one that will work at Corvallis, and one that will work at the other airports in the area. Discussed strategies for testing the new cards and transitioning them.

Will meet with our accountant this weekend. Bookkeeping services are very useful, but concerned about cost. Things are often out of date in Quickbooks, there's some kind of disconnect. Maybe we can do some of the work (e.g. checking the mail) ourselves.

More discussion about account termination. What about members who have never flown but it's only been 5-6 months. If someone joins then never flies, when do we decide to do something? We also have some FlightCircle accounts who were joining, but never paid the

initiation fee. Decided to clear out user accounts from members who never finished joining. Have \$49,359 in checking. Discussed sharing the account transaction report available to the board ahead of time, which people were in favor of.

Returned to our accountant discussion, we discussed the cost of our accounting services as well as what is being provided. We've received an annual subscription renewal, need to decide if we will use their services for another year. Discussed our options here.

Discussed moving away from checks entirely and requiring ACH. There are concerns about members who currently write checks to support the club but don't fly.

#### **4) OSU student club - Noah**

Liked the ATC facility tours, would be cool to take some students in the club down. Trying to get in touch with EUG ATC. Getting a few members trickling in, about one per week.

#### **5) President - Bob**

Will ask Phantom how long we can run the current engine in N73146.

Not many new members, met w/ Bryce Siegel.

#### **New Items**

1. Looking at maybe moving to city hangars. Andrew looking into transferring a city hangar to the club. Discussed moving N72PE into a city hangar, moving N66083 into N72PE's current hangar, and giving up N66083's hangar. Confirmed that OSFC owns the winches in the hangars; can move one to the new hangar. Will get onto waitlist (Ryan V.'s responsibility).
2. Discussed adding more FlightCircle super-admins.

**Adjourned:** 7:58pm

**Next board meeting:** 2024-01-25 6:30pm Via Zoom