

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes
Oct 24, 2024

Board of Directors

Position	Name	Present
President	Bob Parrott	X
Secretary	Andrew Dassonville	X
Treasurer	Brandon Drivon	X
Director of Flight Ops	Ryan Van Why	X
Director of Information Services	Chris White	
Director of Maintenance	Ryan Hansen	X
Director of Promotional Activities	Bethany Gilbert	
Faculty Advisor	John Schlipf	Listen only
Student Club President	Devin Rounseville	
Student Club Vice-President	Sean Spoerhase	
Student Club Secretary	Noah Simonich	X
Student Club Treasurer	Shale Sabee-Paulson	

Other attendees: Kiri Wagstaff

Location and time: Video call Oct 24, 2024 7:30 PM

Meeting called to order: Oct 24, 2024 7:30 PM

Last month's minutes ([September 2024](#)): Approved unanimously.

Routine reports:

1) Maintenance — Ryan H.

- N73146 is going strong
- N66083 needs new standby battery

- Problem with standby battery a few weeks ago, Corey said the battery is in good shape but the controller is dead. Worked well for a couple flights, but suddenly stopped working again.
- Likely now need a new standby battery. Already ordered.
- Ryan V: Problem may be elsewhere.
- N72PE needs 100hr, likely tomorrow.
- September
 - Oil change, cowl fasteners, etc. \$565
 - Radio repair \$765
 - Investigation of power loss on takeoff \$688
- Coming up
 - N72PE 100hr

2) Flight Operations — Ryan V.

- Members flying out of currency: None. Time range checked: through 2024-10-22.
- Instructor hours (September 24 - October 22):
 - Andrew Becker: 18.6
 - Ryan Hansen: 9.5
 - Josh Lever: 1.7
- Plane wash in November? -> Scheduled for Sat, Nov. 2nd at 10am
- Unclear status of Member 1:
 - FlightCircle status is "pending termination", currently has a positive balance with the club (i.e. the club owes him).
 - 2021-08-15: Jerry motioned to terminate Member 1's membership, it received a total of 6 votes from board members by the 16th, which was a quorum.
 - 2021-08-16: Jerry sent an email to Member 1 indicating the board has terminated his membership, but wrote "You can challenge this action at the next board meeting but you shouldn't be hopeful for a different outcome [...]".
 - Note: The bylaws say: "If membership is terminated by action of the Board, the member will lose the right to rejoin the corporation."
2023-08-25: Jerry wrote "A few Board members wanted to kick him out of the club however there was no rule provision to do so for what happened which was an accident."

3) Treasurer — Brandon

- Current account balance is \$40,590.39 as of 10/24/24 @ 9:31am.
- In September we had \$10,126.81 in credits and \$5,622.04 in debits for a net increase in our account balance by \$4,504.77.
- No members departed the club in October thus far.
- Accounts receivable:
 - \$712.01 Outstanding in the past 30 days, \$6,882.42 outstanding total.

- Member 2 has the highest with \$932 but it is all inactive member dues of which he simply wants to support the club and makes periodic payments.
- Next highest is Member 3 with \$646, she joined in January, no initiation fee was collected, only charged and the rest is all active member dues with no flights whatsoever.
 - Brandon to reach out.
- The only other member over \$500 is Member 4 who last flew in February and never paid for their last flight of \$241.41 and has since accumulated active member dues.
 - Brandon to reach out.
- Regarding the CAS Fuel Bill, Bob and I had met with Christee and her employee Joan who looked at about 20% of the numbers provided from Devin and Doug at CAS/Premier Jets and they recognized that things were not adding up correctly. Bob and I decided to have them build a complete spreadsheet on the differences and calculate what they believed we owe based on our books and their data. I received and reviewed the spreadsheet and according to Joan, we owe \$27,433.17 from unpaid fuel in 2022, \$25,623.71 from 2023, and \$3,091.96 from 2024 for a total of \$56,148.84.
 - My biggest concerns are that if we had been billed properly in 2022 and 2023, we would have made very different decisions on how much to charge for our aircraft rentals. Further, we removed our Fuel Surcharge based on the understanding our fuel costs had decreased. Christee and Joan believe strongly we should start negotiations by offering 50% for 2022 and 2023. Personally, I would be satisfied with a 10% discount, CAS/Premier Jets covering the cost of Christee/Joan's efforts in compiling this data, and accepting an upfront large payment towards what we owe and interest-free payments for a specified amount of time to pay off the remainder.
- Since Brandon has taken over as Treasurer, bookkeeping work has been spread more between Christee, Brandon and Bob. Previously, Christee was responsible for bookkeeping, checking mail, depositing checks, etc.

4) Student Club — Noah

- First student club meeting of the year today!
- Club activities: Airplane show & tell (go to checkout hangars), plane washes, ATC tours

5) President — Bob

- 4 new members for September (3 Cat 1, 1 Cat 2)
- Loss of use check for N66083: \$20,127.05
- N73146 - 34.70, N72PE - 13.0, N66083 - 0.30, **Total 48.00**

Motions:

- Ryan V. motions to terminate Member 1's membership and refund outstanding balance. Andrew seconds.
 - Motion passes unanimously.
 - Ryan V. to draft communication. Let Member 1 know he's welcome at plane wash. Verify address for refund check.

New Items:

- Once loss of use check clears, upholstery for N73146 (~\$5,500).

Next board meeting: Nov 14, 2024 6:00 PM (all-member meeting immediately after)

Adjourned: Oct 24, 2024 8:32 PM