

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes
Sep 25, 2025

Board of Directors

Position	Name	Present
President	Bob Parrott	X
Secretary	Andrew Dassonville	X
Treasurer	Brandon Drivon	
Director of Flight Ops	Ryan Van Why	X
Director of Information Services	Chris White	
Director of Maintenance	Ryan Hansen	X
Director of Promotional Activities	Bethany Gilbert	X
Faculty Advisor	John Schlipf	X
Student Club President	Devin Rounseville	
Student Club Vice-President	Sean Spoerhase	
Student Club Secretary	Noah Simonich	
Student Club Treasurer	Shale Sabee-Paulson	

Other attendees: Ken Smith, Gary Bell

Location and time: Video call Sep 25, 2025 6:30 PM

Meeting called to order: Sep 25, 2025 6:46 PM

Last month's minutes (August 2025): Approved unanimously, with retraction of suggestions from last years' all members meeting.

Minutes from Special Board Meeting:  BoD Minutes 2025-08-28 [PRIVATE]

Routine reports:

1) Maintenance — Ryan H.

- August Expenses
 - Our part of 2PE's annual
 - \$448.92 - Fixing glare shield and case of oil
- September Expenses
 - Seat rail AD for 146
 - 100hr for 146
 - Lots of little squawks for 063
- Status on 063
 - Reports of burning smell
 - Video of slight smoke coming from cowling
 - Rick was not able to replicate the issue, can't fly it until we have some kind of explanation
 - Ryan V: have we looked at landing light switch? Since it was burned, the wiring could be getting hot.
 - That was first suspicion. Has been inop'd by Rick, but the burning persists.

2) Flight Ops — Ryan V.

- Member 1 made a reservation while inactive, by going through.
 - CFI external to OSFC told him that he was unable to train with the club because he could not get TSA authorization, so he switched to inactive.
 - Member attempted to schedule on FlightCircle, but was unable. Asked a club CFI to schedule for him, which they did.
 - They did not end up flying because of maintenance issues.
 - Will require that member review rules prior to reactivating membership.
 - Should we require that students schedule their own flights instead of having a CFI book the flight?
 - Send out an email to CFIs listing the requirements to check prior to booking for students.
- Instructor Hours
 - Andrew Becker: 13.5hr
- Plane wash: October 19, 10-1pm, last for the year.
- Deleting FlightCircle files for 2PE and 083?
 - Bob: Yes, good to delete the files.

3) Treasurer — Brandon (Delivered by Bob)

- Current checking balance: \$210,373
- 1 member with balance over \$500.
- Brandon and Bethany had idea to work on developing videos with 063:
 - RNAV approaches
 - G3X instructional videos

4) President — Bob

- Signed up 3 new members this week. Several are private pilots coming over from CAS (who do not have any C172s at the moment).

5) Secretary — Andrew

- No updates.

6) Promotional activities — Bethany

- Working with Brandon on advertising ideas to get the word out.
- Asked about club study resources (books, old materials).
 - Ryan V: We have a bookshelf in 063's hangar. Lots of outdated stuff.
- More robust onboarding for new members?
 - Bob: Starting to mention more things in his initial meeting, including new headsets in the hangar.
 - Bethany will try to dig into more new member onboarding items.

7) Student club — John Schlipf

- John contacted Devin, who is working on getting student club registered for Beaver Community Fair this Sunday (Sep 28).

New Items

1. Ken Smith (club CFI applicant) introduced himself. Had a question + answer session:
 - a. Available for full-time instruction.
 - b. More available weekdays than weekends but available 7 days a week.
 - c. Wants to work on CFI.
 - d. Andrew Dassonville shared experiences from evaluation flight.
2. Get rid of a hangar?
 - a. Paying ~\$200/mo for city hangar.
 - b. Drop city hangars.
 - c. 30 day notice period, Bob will call City to cancel tomorrow.
3. All member meeting?
 - a. Bob will try to schedule for the evening of Nov 22, 2025, 5pm board meeting and 6pm all-member meeting.

Motions

1. Ryan Van Why motions to make Ken Smith a CFI for the club.
 - a. Andrew seconds.
 - b. In Favor: 5; Abstentions: 1

- c. Motion passes.
- 2. Ryan Van Why motions to accept changes increasing active member dues to \$50/mo, and to provide members with a monthly \$50 credit, expiring at the end of each month.
 - a. Andrew seconds.
 - b. In Favor: 5
 - c. Motion passes.
- 3. Ryan Van Why motions to make updates to modernize the club rules (removing old systems, like Schedule Point, and old references to FBO).
 - a. Andrew seconds.
 - b. In Favor: 5
 - c. Motion passes.

Next board meeting: Oct 23, 2025 6:30 PM over video call

Adjourned: Sep 25, 2025 7:33 PM