

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes

Board of Directors

Position	Name	Present
President	Bob Parrott	X
Secretary	Andrew Dassonville	X
Treasurer	Brandon Drivon	X
Director of Flight Ops	Ryan Van Why	X
Director of Information Services	Chris White	
Director of Maintenance	Ryan Hansen	X
Director of Promotional Activities	Bethany Gilbert	
Faculty Advisor	John Schlipf	X
Student Club President	Kyler Meckling	
Student Club Vice-President	Sean Spoerhase	
Student Club Secretary	Noah Simonich	
Student Club Treasurer	Shale Sabee-Paulson	

Other attendees: Kevin Matsumoto, Matthew Shreeve

Location and time: Video call May 28, 2026 6:30 PM

Meeting called to order: May 28, 2026 6:32 PM

Last month's minutes ([April](#)): Approved.

Routine reports:

1) Maintenance — Ryan H. (Delivered by Bob)

- Last month
 - N73146
 - Oil change 118.32
 - Nose strut refilling, tach fix - 978.11

- N73063
 - Nav light, fuel cap - 267.33
 - Alternator troubleshooting - 202.50
- This month
 - N73146:
 - Seat rail A/D, currently in 100hr
 - N73063:
 - Bad spark plug + brake lining. Most likely in Monday.
 - Yoke wiring issue + harness 1138.80
 - Hydraulic fluid leak 236.50
 - Oil change + minor fixes 346.21
- 146's 500hr mag inspection is coming up. Buy a new mag to keep on-hand? Get 146 on sureflight as well?
 - Last time we had to send the mag out to get rebuilt and it took a while.
- Beta testing new Google Form for minor/cosmetic squawks. Hoping to switch over fully in the next couple weeks.
- Negotiated delay for 146 avionics?
 - Spoke with Cory, delaying until around October 1st. Will play it by ear.

2) Flight Ops — Ryan V.

- Instructor hours (Apr. 23rd - May 27th):
 - Bryce Stubbs: 32.4
 - Owen Bergman: 25.7
 - Span Spoerhase: 22.1
 - Kaidyn Milani: 13.3
 - Judah Bacho: 3.8
 - Andrew Becker: 2.4
 - Ken Smith: 1.1
- Bryce Stubbs flew aircraft for instruction beyond 100 hour, handled by Ryan V. and Ryan H.
- Paul Evans flew 73063 when nav lights were squawked as inoperative. Ryan V. spoke to Paul about this already, but would like for Bob or Ryan H. to have a follow-up conversation.
 - Similar situation occurred previously, where inop sticker reportedly fell off of the panel.
 - Ryan H. will have a follow-up conversation and discuss consequences of future occurrences.
- Instructor re-approval.
 - Ryan V. motions to not re-approve Ace McCrady. Brandon seconds.
 - Approved unanimously.
 - Ryan V. motions to re-approve Andrew Becker. Ryan H. seconds.
 - Approved unanimously.

- Ryan V. motions to re-approve Bob Parrott. Brandon seconds.
 - 5 in favor. 0 opposed. Bob abstained.
- Ryan V. motions to re-approve Ryan Hansen. Brandon seconds.
 - Approved unanimously.
- Three resolution updates tabled until next meeting.

3) Secretary — Andrew

- Andrew to work with Kaidyn to set up a YouTube account for the Flying Club.

4) Treasurer — Brandon

- Checkings: 58,665
- Money Market: 147,985
- One member (Member ID 8946) above accounts receivable threshold. Brandon will wait until end of month to reach out.
- Brandon to check flight charges by amount of time unpaid.
- Discussion about fundraising campaigns and video.
 - Framing of the fundraiser. Ryan H. expressed concerns about framing it for the avionics when we've already committed and paid for the upgrade.
 - Potentially make it more generic.

5) Student Club Advisor — John

- New student club president: Kyler Meckling.
- Will work on getting new student club positions voted in before the end of the quarter.

6) President — Bob

- 42 active members, 15 inactive members
- 3 new students
- 116.5 hours

New Items

- CFI-I Applicant: Kevin Matsumoto
 - Instructing since 2023 at Oregon Aero Academy in Albany
 - ~1700 hours total, ~1000 hours instructing
 - Has used Gleim for Private, Instrument and Commercial
 - Ryan V. motions to approve Kevin, Andrew seconds.
 - Approved unanimously.
- CFI Applicant: Matthew Shreeve
 - Newer instructor, looking to get some dual instruction experience
 - Currently works at Garmin in Salem

- Currently working on his CFI-I
 - Has been instructing Ground with Valley Flyers in Salem
 - Ryan V. motions to approve Matthew, Andrew seconds.
 - Approved unanimously.
- Board meeting minutes
 - Discussion about new process for approving board minutes.
 - Ryan V. proposed a new process for updating board minutes.
 - John recommends a different strategy. Will write up a proposal and send to board.

Next board meeting: Jun 25, 2026 6:30 PM via video call

Adjourned: May 28, 2026 7:55 PM