

Oregon State Flying Club
Board of Directors Meeting Agenda/Minutes

Board of Directors

Position	Name	Present
President	Bob Parrott	X
Secretary	Andrew Dassonville	X
Treasurer	Brandon Drivon	X
Director of Flight Ops	Ryan Van Why	X
Director of Information Services	Chris White	
Director of Maintenance	Ryan Hansen	X
Director of Promotional Activities	Bethany Gilbert	
Faculty Advisor	John Schlipf	X
Student Club President	Kyler Meckling	X
Student Club Vice-President	Sean Spoerhase	
Student Club Secretary	Noah Simonich	
Student Club Treasurer	Shale Sabee-Paulson	

Other attendees: Gary Bell

Location and time: Video call Jun 25, 2026 6:30 PM

Meeting called to order: Jun 25, 2026 6:32 PM

Last month's minutes ([May](#)): (not approved)

Routine reports:

1) Maintenance — Ryan H.

May:

N73146

\$143.75 Seat rail AD

N73063

\$1,138.80 Yoke wiring repair
\$6,075.03 100h
\$236.50 Brake leak
\$346.21 Oil change
\$325.00 G3x calibration

June:

N73063

\$1,279.21 Broken spark plug, brake lining
\$616.70 Flat nose tire, tail wiring repair
\$319.25 Charging check
\$8,820.78 Alternator and cylinder replacement

- No planes flying currently
 - 146 has a fuel tank link. Could be caused by people resting fuel nozzle on fuel filler neck. Hoping welding can get done this week, installed early next week.
 - 063 waiting for Phantom to get started on the 100hr.

2) Flight Ops — Ryan V.

- Members flying out of currency (checked through June 24th): None
- Instructor hours (May 28th - June 24th):
 - Owen Bergman: 10.4
 - Bryce Stubbs: 6.7
 - Kaidyn Milani: 6.5
 - Sean Spoerhase: 4.7
- Plane washes scheduled for 7/11 and 8/8
- One member overflow AD by 0.5hr
 - Ryan discussed with the member, understood he made a mistake and was apologetic
- Should we require 2 board members to suspend flying privileges?
 - John: Never needed to do it before, but probably makes sense.
 - Ryan V. will update rules to require 2 board members to keep things consistent.
- Ryan V. motions to make the following amendment to Resolution 3.4:
 - The minimum requirements for approval of flight instructors who wish to exercise the privileges of an FAA-issued Flight Instructor Certificate in OSFC, Inc. aircraft shall include the following: (a) submission of an application for Board approval through the Director of Flight Operations; (b) completion of an evaluation flight with a Board-designated pilot within the preceding 30 days; ~~and~~ (c) submission of copies of the FAA license, current medical certificate or ~~meet~~ BasicMed **documentation requirements**, and any other documents necessary to exercise the privileges of their CFI certificate; **and (d) attendance of a Board meeting.** OSFC-approved instructors must maintain a current medical certificate or meet

BasicMed requirements. It is the responsibility of the instructor to notify the Director of Flight Operations if their medical certificate status changes.

- Andrew seconds.
- Motion passes unanimously.

3) Secretary — Andrew

- Andrew to reach out to Kaidyn for YouTube account setup.

4) Treasurer — Brandon

- Checkings \$34,242
- Savings \$148,419
- Paid insurance 6/22
- Members approaching \$500: currently 2, one owes ~\$430, one owes ~\$400

5) Student Club President — Kyler

- Introduction.
- Good turn out for Student Club meeting with Ryan Hansen.
- Planning to meet with Student board and plan to bring in more speakers. Possibly someone from Garmin, Vans, other CFIs.

5) Student Club Advisor — John

- John makes the following motion:
 - The Oregon State Flying Club Board meeting minutes may be approved via email if the following requirements are met; (1) the Board meeting minutes have been sent to all members of the Board within 48 hours after the meeting by the Secretary or their designee, (2) the Board members have had 48 hours after receiving the minutes to make corrections. If there are not any corrections, the minutes will be approved and be available for distribution to the members. Board members do not need to respond via email if the minutes are correct. If corrections are made, the Board members will have an additional 48 hours to comment on the most recent version. Again, if there are not any corrections, the minutes will be approved and distributed to the members. Any time corrections are made to the minutes, Board members will have an additional 48 hours to comment before the minutes are approved. If corrections are made to the minutes that cannot be agreed upon by Board members the minutes will be held until the next Board meeting, then any corrections can be discussed before approving the minutes. Board members may request at any time that the minutes be held and not approved until they are discussed and approved at the next board meeting.
 - Ryan V. seconds.

- Discussion:
 - To be added to Section 6 of the board resolutions.
- Motion passes unanimously.

New Items

- Ryan V motions to approve Vince for another year.
 - Brandon seconds.
 - Motion passes unanimously.
- Ryan V. motions to make the following amendment to Resolution 3.4:
 - The minimum requirements for approval of flight instructors who wish to exercise the privileges of an FAA-issued Flight Instructor Certificate in OSFC, Inc. aircraft shall include the following: (a) submission of an application for Board approval through the Director of Flight Operations; (b) completion of an evaluation flight with a Board-designated pilot within the preceding 30 days; ~~and~~ (c) submission of copies of the FAA license, current medical certificate or ~~meet~~ **BasicMed documentation requirements**, and any other documents necessary to exercise the privileges of their CFI certificate; **and (d) attendance of a Board meeting.** OSFC-approved instructors must maintain a current medical certificate or meet BasicMed requirements. It is the responsibility of the instructor to notify the Director of Flight Operations if their medical certificate status changes.
 - Andrew seconds.
 - Motion passes unanimously.
- John makes the following motion:
 - The Oregon State Flying Club Board meeting minutes may be approved via email if the following requirements are met; (1) the Board meeting minutes have been sent to all members of the Board within 48 hours after the meeting by the Secretary or their designee, (2) the Board members have had 48 hours after receiving the minutes to make corrections. If there are not any corrections, the minutes will be approved and be available for distribution to the members. Board members do not need to respond via email if the minutes are correct. If corrections are made, the Board members will have an additional 48 hours to comment on the most recent version. Again, if there are not any corrections, the minutes will be approved and distributed to the members. Any time corrections are made to the minutes, Board members will have an additional 48 hours to comment before the minutes are approved. If corrections are made to the minutes that cannot be agreed upon by Board members the minutes will be held until the next Board meeting, then any corrections can be discussed before approving the minutes. Board members may request at any time that the minutes be held and not approved until they are discussed and approved at the next board meeting.
 - Ryan V. seconds.
 - Discussion:
 - To be added to Section 6 of the board resolutions.

- Motion passes unanimously.
- Gary asks about why we use Phantom for maintenance. Thinks 4-6 weeks for 100hr maintenance is excessive. Suggests getting 100hr done in Eugene/Salem/somewhere else that can do the maintenance more quickly. Also surprised by the cost of the latest 100hr (approx \$6,000).
 - Ryan H: Doesn't disagree. Don't have a great second option. Kyle has done it a few times, but wasn't able to this time around.
- Gary asks about avionics for N73146.
 - Ryan V: Looks like we forgot to send out an email to all members about the delay.
 - Ryan Hansen to send out email.

Next board meeting: Jul 16, 2026 6:30 PM via video call

Adjourned: Jun 25, 2026 7:20 PM